



# Town of Groton - Public Works

134 Groton Long Point Rd  
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Public Works  
Administration  
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## Meeting Minutes

### Permanent School Building Committee

**Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle, Allan Gaudet and David Russell**

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Thursday, July 17, 2014

7:00 PM

Town Hall Annex - Community Room 1

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**1. ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle, Allan Gaudet and David Russell

Staff: Sam Kilpatrick, Director of School Buildings and Grounds, GPS, William Robarge, Assistant Director Public Works.

*The meeting was called to order at 7:00pm.*

**2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

*None.*

**3. APPROVAL OF MINUTES**

**a) May 15, 2014**

*A motion was made by Mr. LaFrance and seconded by Mr. Gaudet to accept the meeting minutes of May 15, 2014 . The motion passed 5-0.*

**4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

**(a) PSBC Members**

*None.*

**(b) Staff**

*Mr. Robarge reported that three CIP projects received approval and funding for FY15 energy conservation parking lot lights and gymnasium lights, Charles Barnum asbestos tile removal and sally ports at entrances to some schools.*

*Mr. Kilpatrick introduced himself.*

**5. RECEIPT OF SUBCOMMITTEE REPORTS**

**A) BOE Projects**

*Fitch Roof Replacement Project - Titan Roofing is doing the Fitch gymnasium roof work. Mr. LaFrance will oversee the project and provide updates to the PSBC members.*

**B) Town Council Appointed Projects**

**1) School Facilities Initiative Task Force**

*School Facilities Initiative Task Force: Education Specs for the Middle School are expected to go to the Board of Education in August. The PSBC asked to be involved in the review of the Ed Specs.*

**2) Groton School System Emergency Action Plan Review committee**

*The Committee has not met yet. The action plans are with the school principals. The School Safety and Security Plan for Fitch High School is nearing completion. The plans for the other schools will be developed using the High School plan as a template.*

**6. UNFINISHED BUSINESS**

*Fitch High School windows. The PSBC gave Mr. Kilpatrick an overview of the leaking windows at Fitch. The PSBC would like to see the window issues addressed before possible further damage to the building. The June 2009 PSBC meeting minutes stated that the High School was turned over to the BOE by the Town with the outstanding issue of leaking windows.*

**7. NEW BUSINESS**

*Mr. Doyle has volunteered to oversee the FY15 Charles Barnum Asbestos Tile Removal Project for the PSBC.*

**8. OTHER BUSINESS**

*The next meeting of the PSBC is the regular meeting of Thursday, September 18th, 7:00 PM.*

**9. ADJOURNMENT**

*A motion as made by Mr. LaFrance to adjourn the meeting at 8:15PM.*